

# *Memorandum of Understanding Signed*

*Between*

*Bureau of Water Resource Development*

*Bureau of Health*

*Bureau of Education*

*Bureau of Women, Children and Youth Affairs*

*And*

*Bureau of Finance and Economic Development*

*On Integrated Implementation of Water supply, Sanitation and Hygiene  
Program in Somali Region*



August, 2013

Jigjiga



*Acronyms*

BoE:	Bureaus of Education
BoFED:	Bureaus of Finance and Economic Development
BoH	Bureaus of Health
BoWRD:	Bureau of water resource development
BoWYCA:	Bureau of Women, youth and Children Affairs
BPR:	Business Processing & Re-engineering
BSC:	Balanced Score Card
CSO:	Civil Society Organizations
GTP:	Growth and Transformation Plan
H&S:	Hygiene and Sanitation
MDG:	Millennium Development Goal
MoE:	Ministry of Education
MoFED:	Ministry of Finance and Economic Development
MoH:	Ministry of Health
MoU:	Memorandum of Understanding
MoWE:	Ministry of Water and Energy
MSF:	Multi Stakeholders Forum
NGO:	Non Government Organizations
OVC:	Orphan and Vulnerable Children
PIM:	Program Implementation Manual
PMU:	Project Management Unit
JTR:	Joint Technical Review
PoA:	Plan of Action
RWCO:	Regional WaSH Coordination Office
RWSC:	Regional wash Steering Committee
RWTT:	Regional WaSH Technical team
SAP:	National Hygiene and Sanitation Strategic Action Plan
ToR:	Terms of Reference
UAP:	Universal Access Program
UN:	United Nations
WaSH:	Water, Sanitation and Hygiene
WIF:	WaSH Implementation Framework
WMU:	WaSH Management Unit
WSG:	Woreda Support Group



Somali Regional WaSH Sector Bureaus (BoWRD, BoH, BoE, BoFED & BoWYCA)

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**Definition of terms**

**Emergencies:** Are calamities that may be caused by natural and/or man-made and that requires the joint interventions of the parties in whole or in part.

**Fund:** Financial assistance derived /obtained/from partners in the form of loan, sub-loan and grant.

**Hygiene Promotion:** is an activity that encourages bringing about behavioral change in individual or group in promotion of health and prevention of diseases.

**Institutions:** are organizations such as schools, health facilities, churches, Mosques and others.

**Integration of WaSH:** shall mean provision of safe drinking water, sustainable sanitation facilities and hygiene promotion as one package to individuals, groups or institutions to make a maximum use and benefit of the service.

**Partners:** shall mean any Bi- or, multi lateral, UN organizations Civic Societies and the private sectors that undertake WaSH program as their major functions and provide financially, logistically support and knowledge transfer for the advancement of the WaSH.

**Party:** shall mean organizations which have agreed to and entered as signatories to this MoU.

**Safe Drinking Water:** means water that meets WHO guidelines for drinking and domestic use.

**Sanitary Facilities:** are those amenities such as toilets, safe solid & liquid waste disposal sites, and structures and supplies that help to maintain good personal hygiene to contain human waste and domestic waste.

**Water supply schemes:** schemes constructed with different technologies such as hand dug well, deep wells, springs etc ... which produce safe drinking water on spot or away from the source.

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## 1. INTRODUCTION

The Government of Ethiopia is committed to fulfilling Target 10 of the Millennium Development Goal 7 that is reducing by halve the proportion of population without access to safe water supply and basic sanitation by the year 2015, thereby improving the overall health and socioeconomic development condition and quality of life of the population, especially children and women. Where Bureau of Health, Bureau of Water Resource Development, Bureau of Education, Bureau of Finance and Economic Development and Bureau of Women Children and Youth Affairs also aspire to the same goal in Somali region.

To achieve the MDG/GTP or UAP in Somali region mean changing behaviors of people through proper hygiene communication and working intensively with community members so that they will have clean water at least at basic access level and adequate sanitation. Moreover achieving these goals requires political involvement and commitment by local government intersectoral collaboration, decentralization and integrated and holistic approach. Such endeavors definitely will not be successfully carried out by one organization or by many organizations with different strategies and programs.

The purpose of this MoU is there for, to bring the main partners of the WaSH sectors: Bureau of Health, Bureau of Education, Bureau of Bureau of Water Resources Development, Bureau of Finance and Economic Development and Bureau of Women, Children and Youth Affairs together to facilitate their cooperation in joint planning, implementation and monitoring of WaSH in communities, Schools and Health Institutions; there by accelerating access to both amenities and hygiene education towards the achievement of the MDG and GTP.

In signing this MoU, the parties commit themselves to work together in a spirit of cooperation at regional level, and to support and empower sub-regional government institutions and agencies to fulfill their roles and responsibilities so as to achieve regional objectives through decentralized service provision.

For a long time, provision of water supply and sanitation services and hygiene education for the people was undertaken under the responsibility of different Ministries in uncoordinated manner. However, through time it became clear that the interventions in water, sanitation and hygiene (WaSH) will have more effective impact on the health of the beneficiaries when provided as integrated than separate.

The federal WaSH sector Ministries signed the revised Memorandum of Understanding in November 2012. Based on the national MoU all regional WaSH sector Bureaus agreed to sign this regional MoU to work WaSH activities in integration, Harmonization, Alignment and Partnership principle.

## 2. RATIONALE FOR THE SIGNING OF MoU

The rationale for the signing of Regional MoU includes:

- MoU signed by Federal WaSH sector Ministries (MoH, MoE, MoFED and MoWE) and expected to be signed by all respective Regional WaSH Sector Bureaus.
- Universal Access Program (UAP) for water supply and sanitation
- The new National Growth and Transformation Plan in which the UAP water and sanitation are included as sections is in place
- Sanitation and hygiene strategy and protocol are developed as a basic implementation documents in sanitation and hygiene, which is endorsed as National Hygiene and Sanitation Strategic Action Plan(SAP)
- The shift of fund flow by the major donors from channel 2 to channel 1b has enhanced the role of regional bureau of Finance and Economic Development (BoFED) in implementation of the WaSH program
- Need for involvement of the private sector in the WaSH program increased

## 3. RATIONALE FOR INTEGRATION OF WATER SUPPLY, SANITATION AND HYGIENE

- Recognizing safe water supply, hygiene and sanitation are key components in the reduction of high morbidity, disability and mortality rates among the public in general, women and children in particular;
- Cognizant that access to clean water and improved sanitation is basic right of all individuals and a base for the achievement of the MDG targets ;
- Recognizing that provision of safe water, improved sanitation and hygiene education has far reaching health benefit, when provided as integrated rather than separately;
- Recognizing the contribution of WaSH to MDG in reduction of poverty, empowering women, increased access to universal education, reducing infant and child mortality rate, combating major communicable diseases, and environmental sustainability is immense;
- Understanding access to integrated water supply and sanitation has a clear benefit for women and girls with an increase in enrollment and in school attendance /retention/ by saving time and energy to both;

- Considering the sustaining of the collaboration/integration among WaSH sector ministries has been advocated by WaSH development partners.

There is now a strong desire to establish a harmonious working modality between BoWRD, BoH, BoE, BoFED, BoWYCA Donors and other partners active in the implementation of WaSH activities to realize the full benefits of the WaSH program.

#### 4. MAJOR AREAS OF COOPERATION

Recognizing the importance of the sector, the parties have agreed to work closely in areas of water supply, sanitation and hygiene at communities and institutions level to:-

- Regularly follow progress to ensure if the WaSH program is moving in line with the new National Growth and Transformation Plan and is contributing its share to other MDGs in general and MDG 2, MDG 4, MDG 5 and MDG 6 in particular;
- Joint preparation of integrated short and long term WaSH plans, with a vision of one plan, one budget and one reporting principle of the WaSH program ;
- Ensure that communities, health facilities and primary schools are beneficiaries of the WaSH funded programs;
- Advocate, prepare proposals for increased funding of WaSH programs at national and international forums;
- Ensure the WaSH funded program by partners is fairly distributed among/between WaSH sectors;
- Establish strong relationships with WaSH partners (bilateral donors, multilateral donors, CSOs , private sector organizations, etc) and encourage their full involvement to support in achieving GTP WaSH targets;
- Monitor and ensure that funds appropriated for the WaSH program are transferred on time, utilized for the intended purpose only and liquidated on time;
- Monitor and ensure progress reports are produced and forwarded to the concerned authorities on time;
- Exchanging of information and acting together before, during and after emergencies;
- Jointly mobilize resources during emergencies that have public health significance;
- Support the establishment of WaSH civic organizations and forums;

- Establishing Regional WaSH Technical Committee comprising of relevant Bureau Head/his or her delegate from each WaSH Bureaus and Partners and follow their accomplishments;
- Ensure WaSH structures are established and made functional in all administrative levels;
- Jointly organize and attend regional MSF meetings, regional, national and international conferences and meetings and follow the progress and recommendations given;
- Jointly undertake and support operational research that has a high impact on the WaSH;
- Undertake WaSH inventories in communities, schools and institutions on a regular and continuous bases;
- Ensure water for drinking and domestic use meets WHO drinking water guidelines and jointly or separately undertake water quality surveillance and exchange information on the outcomes;
- Ensure that Water and sanitation schemes and facilities are properly designed and constructed not to pose health risk to the consumers;
- Ensure the WIF and WaSH strategy of the Region is properly followed by all WaSH players

**5. ADMINISTRATIVE AND TECHNICAL ARRANGEMENTS**

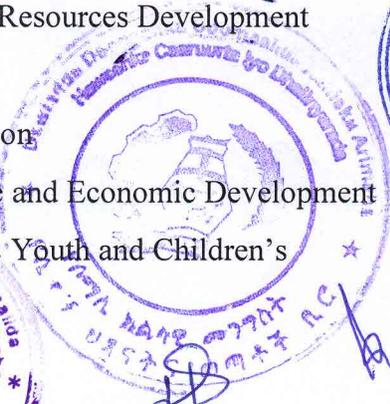
To effectively and efficiently manage and administer the WaSH program, it will have the following administrative and technical arrangements.

**a. Organizational structure**

- i. Regional WaSH Steering Committee.
- ii. Regional WaSH Technical Team.
- iii. Regional WaSH Coordination Office.
- iv. WaSH Management Unit at each sector Bureaus.

**b. Members of Regional WaSH Steering Committee**

1. Head Bureau of Water Resources Development
2. Head Bureau of Health
3. Head Bureau of Education
4. Head Bureau of Finance and Economic Development
5. Head Bureau Women & Youth and Children's



6. Invited Representative of Donors/NGOs working on WaSH
7. Invited representatives of the private sector/professional Associations
8. Invited Representative of Civil Societies

## I. Regional WaSH Steering Committee (RWSC)

### A. Duties and Responsibilities

- The steering committee will assign the chairperson and delegated member of the committee will be secretary;
- The RWSC shall incorporate the steering committee activities into the official planned strategic activities of the respective sectors at the outset so that the activities will be given priority;
- The BPR and BSC of the sectors shall also incorporate the SC activities as strategic activities of the sectors;
- Review and endorse consolidated annual WaSH program plan;
- Review and approve annual budget of RWCO proposed by WaSH Technical Team ;
- Approve funds allocated for regional WaSH sector Bureaus;
- Ensure fund allocation to sectors for WaSH implementation is based on agreed modalities /arrangements /with partners;
- Oversee the proper functioning of M&E of WaSH program;
- Provide overall guidance and directions of the program implementation;
- Ensure the establishment and proper functioning of WaSH Structures at all levels;
- Advocate the MoU to the regional council in order to get recognition and support for the same;
- Promote and advocate regions to have their own WaSH MoU;
- Give decisions on matters related to WaSH submitted by RWTT;
- Represent the region in national and International WaSH forums , advocate for WaSH funding and monitor/track the change on most important Global commitments;

- Conduct meetings every quarter. When deemed necessary one of the ministries could propose to convene an urgent extraordinary meeting;
- Resolve differences through cordial discussion that may arise among WaSH partners and actors;
- Any other duties and responsibilities that will be identified in the course of time by RWSC

### B. Meetings

- The steering committee shall convene meetings every quarter. When deemed necessary one of the signatory party could propose to convene urgent meeting;
- Decisions made by the Steering Committee are based on consensus.

## II. Regional WaSH Technical Team

Members of the regional WaSH Technical Team comprise appropriate members/representatives assigned by their respective Bureaus and Partners. Representative of the BoWRD is designated as chairperson and the committee will delegate secretary of the RWTT. The technical team is directly accountable to the Regional WaSH Steering Committee.

### A. Duties and Responsibilities of Regional WaSH Technical Team

- Facilitate inter-regional communication and cooperation;
- Prepare and submit strategic and annual plan for RWSC approval;
- Implement strategic decisions and directions made by RWSC;
- Liaise with donors and seek program support;
- Ensure financial disbursement is made based on decisions of RWSC;
- Ensure WaSH structures are established and maintained at all level;
- Regularly monitor the implementation of the program, provide guidance and report to the RWSC;
- Design program for experience sharing within and outside of the country;
- Establish and assign responsibilities to task groups as may be required;
- Design and manage the RMSF and other review meetings and follow up the implementation of the undertakings;

- Ensure PoA of funded programs of respective bureaus and woredas submitted timely ;
- Follow transfer and settlement of fund to and from zones and woredas made timely;
- Review the consolidated regional WaSH, quarterly, semi- annual and annual reports and submit to the RWSC;
- Communicate discussions and decision made by steering committee to their respective Bureau and follow their implementation;
- Prepare agenda of steering committee meetings in consultation with RWSC Chairman, and forward the agenda to all members ahead of scheduled meetings;
- Execute any relevant assignment given by the Steering Committee;
- Conduct regular meeting every month and unscheduled/emergency meetings when necessary;
- In addition to traditional funding partners, search and engage new funding organizations.
- Coordinate the activity of stakeholders to ensure that all WaSH related needs are responded to in emergency situation across the region;
- Gather regular information and share updates on WaSH emergency situation, ongoing responses, gaps, and develop action points, share assignments among task force members for action,, monitor progress of implementation.
- Strengthen effective humanitarian response at local (Zonal, woreda and Kebele level );
- Improve the capacity of government sectoral bureaus in managing WaSH emergency activities through training, workshop, etc.

### III. Regional WaSH Coordination Office

Members are Regional WaSH Bureaus PMUs' focal persons supported with technical experts recruited by the BoWRD;

The Coordination office will be accountable to the RWTT.

#### A. Duties and Responsibilities of Regional WaSH Coordination Office:-

- Ensure that the policies, plans , strategies and decisions of the RSC and RWTT are effectively communicated at all level;

- Support the establishment of Coordination Office in all Zones. Woredas, towns and Administrations and ensure its proper functioning;
- Identify and address need for program- wide manuals and guidelines;
- Promote and facilitate regional networks among WaSH actors;
- Provide continuous support to the Woreda WaSH sector office and woreda coordination offices in planning and implementation of WaSH programs;
- Assist regions in drafting, finalizing and implementation of woreda MoU in the context of their regions,
- Consolidate regional WaSH bi-annual and annual physical and financial reports and submit to Technical Team.
- Make recommendations to the RWTT on implementation arrangement and strategies based on analysis of M&E reports and other data;
- Make follow ups of timely cash transfer & liquidation of WaSH programs at all level;
- Conduct regular field visit to monitor the activities of WaSH programs and give feed backs to sector bureaus and woredas;
- In collaboration with development partners organize JTR, RMSF and other meeting;
- Ensure regions have consolidated one WaSH plan;
- Organize and call meetings of WWCO staffs & WaSH focal persons of respective Woredas and Town Administrations ;
- Prepare and update different reporting and compiling formats;
- Facilitate experience sharing within and outside the Region;
- Prepare agenda for Regional WaSH Technical Team;
- Maintain Regional WaSH management system and records;
- Assign champions that follow up the piloting and ultimate implementation of supply chain models in the country for ensuring sustainable and reliable WASH service;

- Assign a focal person that liaises with NGOs.
- Map out the most sever chronic/emergency situations and WaSH needs and gaps
- Analyze current situation and priority areas for intervention

#### 6. UNDERTAKINGS BY EACH WASH SECTOR BUREAUS

- Assign appropriate official to the Regional WaSH Technical Team;
- Establish each Bureau RMU and designate WaSH focal person to liaise between RMU and RWCO;
- Implement decisions made by steering committee and technical team in their respective ministries and provide status feed back;
- Evaluate the WaSH performance status of the regions in their regular sector performance evaluation and provide feedback to WaSH Technical Team and Steering Team;
- Closely monitor, evaluate and support regions in WaSH planning, implementation and reporting;
- Incorporate WaSH in the regular individuals performance evaluation system;
- Prepare own PoA, quarter, semi-annual and annual physical and financial report at Regional level and submit to Regional WaSH Coordination Office and their respective sector Ministries;
- Advice and assist respective Bureaus in the establishment of WaSH structures at regional and Woreda level.
- All member organizations to prepare and share WaSH emergency regular update reports on project progress, problems identified in the woredas and gaps (bureaus, NGOs and others);

#### 7. Specific Responsibilities of sector Bureaus in planning and implementing the WaSH program

Each Bureau shall establish its WaSH Program Management Unit. The size, structure and composition of each of the units will vary from Bureau depending on the magnitude and nature of the particular Bureaus input to the WASH program. The Units will be housed in their respective Bureaus.

Maintaining the duties and responsibilities of Bureaus vested on them by the Regional parliament, major areas of WaSH related services designated for sector Bureaus are but not limited to:-

### 1. Bureau of Water Resources Development

- BoWRD shall provide office with adequate space, office furniture, office supplies, and other facilities to Regional WaSH Coordination Office. In the future, this arrangement may be changed based on the decision of the RSC;
- Provisions of safe and adequate drinking water for human consumption and domestic use from source to distribution for communities, schools and other institutions;
- Undertake Water quality monitoring before construction and supply to the public;
- Plays leading role in establishing, strengthening and regulating supply chain system that enables the sustained use of WASH facilities;
- Through its appropriate structure give training on WaSH to WaSHCos ,teachers, and other staffs, PTA;
- Ensure that Woreda WaSH Team (WWT), Woreda Sector Offices and Town Water Boards have the directions, information, systems, skills and resources necessary to carry out their WASH mandate and achieve expected program results;
- Ensures that the WASH-related inputs and activities in the sector are effectively implemented and integrated into the WASH program at all level;
- Contributes to the preparation of consolidated Regional WASH plans and budgets;
- Ensures that program activities, strategies and results are monitored, evaluated and reported within the WASH framework and systems;
- Organize events that have high health impact such as “World Water Day in close collaboration with WaSH sectors;
- Assists the Woredas, Zones and Town Administrators identify their program gaps and management deficits and provides them with the technical assistance or the capacity development they require;
- Builds linkages with and among the Zone, Woredas, Town Administrators and Town Water Boards - sharing information, progress reports and best practices;
- Demonstrates and fosters the integration and harmonization of the WASH program.

- Map out the most sever chronic/emergency situation of the WaSH program;
- Analyze current situation and propose priority area for intervention;
- Recruit technical staffs for regional WaSH Coordination office;
- Play a leading role in strengthening Developmental Army.

## 2. Bureau of Health

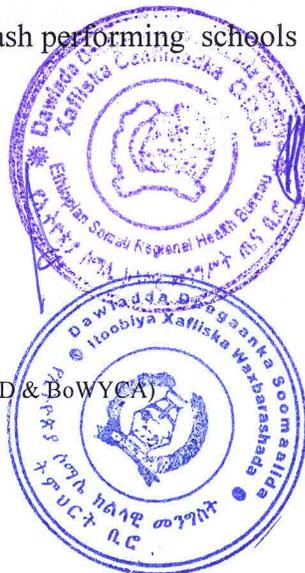
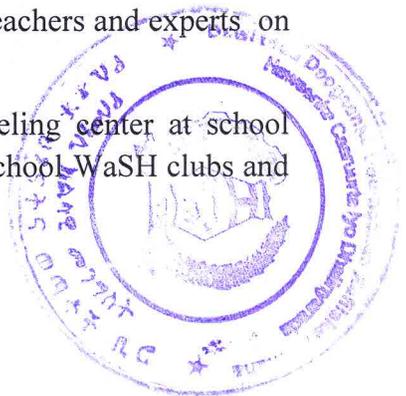
- Conduct training on Water Quality monitoring and surveillance, Hygiene Promotion, community led approaches and other need based WaSH issues ;
- Facilitate provision of sanitation facilities in schools and Institutions at all levels;
- Support the establishment of WaSH clubs in schools
- Introduce appropriate sanitation technologies for on-site and off-site use; provides them with the technical assistance or the capacity development they require;
- Builds linkages with and among the Zone, Woredas, Town Administrators office - sharing information, progress reports and best practices;
- Provide technical support (review, design, construction and Supervision of institutional latrine facilities);
- Plays leading role in establishing, strengthening and regulating supply chain system that enables the sustained use of WASH facilities;
- Play a role in mobilizing communities for the implementation of WaSH facilities at all stages;
- Through its appropriate structure give training on WaSH to Health professionals, WaSHCos, teachers, WDA, PTA, other staffs and communities;
- Monitor water quality for consumption before and after the scheme is commissioned;
- Organize events that have high health impact such as Hand Washing Day, World toilet Day, etc in close collaboration with other WaSH sector Bureau;
- Ensure that Zonal, Woreda and Town Health Offices have the directions, information systems, skills and resources necessary to carry out their WASH mandate and achieve expected program results;

- Ensures that the WASH-related inputs and activities in the sector are effectively implemented and integrated into the WASH program at all levels;
- Contributes to the preparation of consolidated Regional WASH plans and budgets;
- Ensures that program activities, strategies and results are monitored, evaluated and reported within the WASH framework and systems;
- Assists the Zonal, Woreda and Town Offices identify their program gaps and management deficits and provides them with the technical assistance or the capacity development they require;
- Demonstrates and fosters the integration and harmonization of the WASH program.
- Facilitate and take part during emergency WaSH assessments/seasonal and rapid;
- Play a leading role in strengthening Developmental Army.

### 3. Bureau of Education

- Ensure Water and sanitation schemes and facilities are provided in schools by other WaSH sector bureaus.
- Incorporate WaSH in school curriculum /or as part of school activities and WaSH clubs that are formed in all schools;
- Establish WaSH clubs in schools;
- Incorporate WaSH in school curriculum /or activities ;
- Through its appropriate structure facilitate for the provision of WaSH training to teachers, PTA and WaSH club;
- Submit PoA and quarterly, biannual and annual fund utilization and performance report of the BoE to WaSH Coordination office on time;
- In collaboration with the health sector mobilize school communities in popularizing hygiene and sanitation in their respective communities;
- Ensure that Zonal, Woreda and Town Sector Offices have the directions, information, systems, skills and resources necessary to carry out their WASH mandate and achieve expected program results;
- Ensures that the WASH-related inputs and activities the sector are effectively implemented and integrated into the WASH program at all levels;

- Contributes to the preparation of consolidated Regional WASH plans and budgets;
- Ensures that program activities, strategies and results are monitored, evaluated and reported within the WASH framework and systems;
- Builds linkages with and among the Zones Woredas and Towns - sharing information, progress reports and best practices;
- Demonstrates and fosters the integration and harmonization of the WASH program.
- Assists the Zonal, Woreda and Town Offices identify their program gaps and management deficits and provides them with the technical assistance or the capacity development they require;
- Facilitate and take part during emergency WaSH assessments/seasonal and rapid;
- Play a leading role in strengthening Developmental Army.
- Conduct bi-annual consultative & Review meeting on the implementation of wash projects in the woredas & school bases
- Carry out assessments on the Impact of Wash implementation on the Equity and Girl's participation in primary and secondary preparatory schools
- Develop Gender sensitive and class stepped curriculum on sanitation and Hygiene for primary schools.
- Develop Drama and documentary films on impact of Environmental and personal sanitation for the cognitive learning themes of students
- Conduct school and Cluster level experience sharing focused to good performance for at Scaling sanitation
- Conduct Trainings for ABE facilitators and cluster supervisors, Teachers and experts on life skill based sanitation and hygiene for education
- Conducting manaustrial hygiene management(MHM) and counseling center at school level through on hand training to female teachers and equipping School WaSH clubs and Sanitary materials for Girls and female teachers
- Conduct annual WASH award to best Wash performing schools



- Support Regional biannual integrated supportive supervision and support Woredas. For the provision of School wash technical tools
- Conduct mobilizations on youth clubs, environmental clubs and kabele administrations on promotion of school sanitation and hygiene with respect to culture and other ethical norms of community
- Conduct M&E for the implementation of wash projects & provide technical support for woredas.
- Construction of school separate latrines for the needy school communities( This as subjected to the standard designs of school latrines(UNICEF.. provided design)
- Conduct different trainings on Wash planning, coordinating, managements for woreda educational leaders
- Procurement of hand WASH facilities for Primary & Boarding schools
- Preparing supplementary curricular and support materials such as banners, brochures, T-shirts, manuals etc
- undertake the key task of educational materials for the sense of hygiene and sanitation promotion projects and programmes

#### 4. Bureau of Finance and Economic Development

- Oversees the WASH GTP implementation;
- Communicate with WaSH sector Bureaus on WaSH fund programs and provide periodical update on WaSH fund disbursement and settlement;
- Ensure that fund transferred to Zones, Woredas and Towns based on PoA approved by the steering committee;
- Ensure timely program fund disbursement and settlement;
- Ensure financial report from woredas and regions is disaggregated for water supply and, hygiene and sanitation;
- Contributes to the preparation of consolidated Regional WASH plans and budgets;
- Ensures that program activities, strategies and results are monitored, evaluated and reported within the WASH framework and systems;

- Ensure to make replenishment request to donors regularly on quarterly basis based on forecasted expenditure and disburse funds to implementing agencies up on receipt of funds;
- Ensure that all implementing agencies have submitted the quarterly and annual financial report timely;
- To track budget control BoFED has to ensure financial report from Woredas, Zones and Town Administrative is disaggregated for water supply, hygiene and sanitation;
- Ensure program annual account is timely closed and audited;
- Ensure the auditing of program account by setting audit ToR. Hire and assign auditor, follow up the auditing and work on audit findings to amend weakness noted;
- Disseminate the audit report to all stakeholders;
- Assists the Zonal, Woreda and Town Offices identify their program gaps and management deficits and provides them with the technical assistance or the capacity development they require;
- Builds linkages with and among the Regions - sharing information, progress reports and best practices;
- Demonstrates and fosters the integration and harmonization of the WASH program.

#### 5. Bureau of Women, Youth and Children Affairs

- Play a role in the investment of women, children and youth in the implementation of the wash activities at all stage
- Promote gender best practices and produce gender sensitive publications in relation with wash
- Support the establishment and strengthening of clubs integration white Wash clubs in schools
- Play a leading role in strengthening women development groups.
- Ensure the Wash activities are effectively implement and the benefits of the program on women and children life is significant
- Support the protection care and participation of orphan and vulnerable children in wash program implementation process

- Ensure the development of sense of ownership of constricted water point and schemes by woman 's through the involvement of women in the program planning implementing monitoring activities
- In collaboration with the health and education sectors mobilize school communities and women in popularizing hygiene and sanitation in their respective community
- Take the main responsibility that the wash technical committee and other deferent sectors implementing office are aware of gender mainstreaming concept:
- Play a role making advocacy and promotion that poor householder, OVC and girls have a right to access to adequate and safe drinking water, sanitary facilities and hygiene practice
- Take part in sound participation of youth and women/ care-givers in designing of environmental sanitation strategy/and selection of water points and schemes:
- Take part in production of appropriate IEC/BCC materials for development and communication strategy for children on hygiene and sanitation practices is in place in the region :
- Conduct wash assessment to fill the existing gaps of wash facilities for women and children at communities and schools;
- Contributes to the preparation of consolidated region wash plans and budgets:
- Builds linkage with and among the woredas ,zones and town administrative offices for planning ,implementation ,M&E and sharing information, progress reports and practice on wash;
- Demonstrate and foster the integration and harmonization of the wash program
- Play a leading role in the strengthening of Development Army



### 8. ACCOUNTABILITY

The signatories of this MoU well understood that:-

- The integrations of interventions in safe water supply, sanitation and hygiene as integrated at the same geographical location/ communities has significant health benefit and maximum contribution for the socio-economic development of the country;
- The overall essence of the WaSH integration through this MoU is to benefit from the above mentioned advantages;
- The above mentioned WaSH integration is ensured through integrated planning, financing, implementation, monitoring and reporting of the WaSH program (one plan, one budget, one report).

Thus the signatories have committed themselves to ensure that their respective sectors and staffs assigned to the WaSH program are effectively working in one WaSH program and discharge their responsibilities set in this MoU;

Accordingly, the accountability of the signatory institutions and their staffs assigned to execute the program as per this MoU will be regularly monitored:-

- Each signatory Bureaus are accountable to the program Steering Committee and Technical Team with respect to Bureau responsibility of the program;
- The Program SC and TT periodically evaluate the performance of the program, contributions of each signatory Bureau and take timely action;
- Each signatory Bureaus implements the decisions of the steering committee and TT and report back;
- The performance of each signatory Bureaus staff in the WaSH program management will be regularly monitored and evaluated within the Bureau's regular evaluation system and feed back to Steering Committee.



**9. APPLICATION OF THE MOU**

The MoU will be applicable in all WaSH programs, projects and emergencies executed by BoWRD, BoH, BoE, BoFED and BoWYCA in whole or in part at the City Administration level.

This MoU shall serve as a framework of partnership for the period starting from 2006 EFY and can be revised, amended upon request of any signatory Party.

This MoU may be ceased /revoked / when only all signatory parties agree to do so.

IN WITNESS WHEREOF, the Executive Heads of the Parties have signed and sealed below.

**On behalf of Bureau of Water resource Development**

Name ..... **Fartun Abdi Mahdi (Water Bureau Head)**  
Position.....  
Signature.....   
Seal



**On behalf of Bureau of Finance and Economic Development**

Name ..... **Mohamed Ibrahim Aden SRS Finance & Economic Dev't Bureau Head(Acting)**  
Position.....  
Signature.....   
Seal



**On behalf of Bureau of Health**

Name..... **Farah (MD)**  
Position.....  
Signature.....   
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**On behalf of Bureau of Women, Youth and Children Affairs**

Name ..... **Reshid Baeder Hassen**  
Position ..... **E.S.R.S.BOWCYA Deputy Bureau Head**  
Signature.....



**On behalf of Bureau of Education**

Name.....  
Position..... **Hassan Abdillahi Rayale Bureau Head**  
Signature.....   
Seal

