

## COWASH PHASE III FEDERAL LEVEL OUTCOME-OUTPUT-ACTIVITY WORK PLAN

**Program objective:** Contribute to the achievement of the GTP II targets for WASH sectors in Ethiopia by 2019 by using Community Managed Project (CMP) approach

**Communal water supply target:** 2019: 85% water access with GTP II standard in the program areas

**Improved household latrine target:** 2019: 82%

**Impact: Improved health, women's equal access to and control over WASH management and related entrepreneurship in the program Areas by 2019**

**Indicators:** a) Reduction in under five mortality rate in target woredas, b) Reduction in under 5 diarrhoea incidences in target woredas

PLANNED ACTIVITIES AT FEDERAL LEVEL	Unit	Qty	2016-17	2017-18	2018-19	20	Responsible	Collaborators
<b>Outcome 1. Increased climate resilient community and institutional water supply coverage (GTP II standards, including water quality) in the target Woredas in 5 program Regions by 2019</b>								
<b>Output 1.1 Human capacity to implement community and institutional water supply enhanced</b>								
1.1.76 Support regions in providing trainings (CMP Management, Appraisal & WASHCO ToT, CR-WSP, Climate & environmental risk screening)	# Trainings supported	75	15	10	15	10	CDS, CMPS, MES, ECRWSS, CTA	
1.1.77 Provide ToT training to project regions staff on Social, environmental & climate risk screening checklist	# people trained	30	30				ECRWSS	
1.1.78 Finalize and distribute WASHCO handbook to project regions	# regions	5	5				CDS	
<b>Output 1.2 New safe and climate resilient community water supply schemes constructed as per GTP II service level</b>								
1.2.76 Conduct assessment on the use of artisan MSE guideline focusing on flatrate application	# assessments	2		1		1	CMPS	
1.2.77 Conduct rapid assessment on the high-tech CMP implementation experience in the 5 COWASH regions	# assessments	1	1				CMPS	CDS, MES, ECRWS, CTA
1.2.78 Disseminate high-tech CMP implementation experience assessment findings to the regions in order to decide actions in the regional steering committees	# workshops	1	1				CMPS	CDS, MES, ECRWS, CTA
<b>Output 1.3 New safe and climate resilient school water supply schemes constructed</b>								
1.3.41 Provide technical support to the MoE for the finalization and dissemination of the school WASH manuals to COWASH regions	# of regions	5		5			CDS	FTAT
1.3.42 Conduct assessment on the experience of school WASH and health facility WASH manuals implementation in the selected COWASH woredas	# of assessments	1				1	CDS	FTAT
1.3.43 Disseminate the school and health WASH manuals assessment findings to the regions in order to improve the manuals and institutional WASH implementation	# workshops	1				1	CDS	FTAT
<b>Output 1.4 New safe and climate resilient health facility water supply schemes constructed</b>								
1.4.38 Provide technical support to the MoH for the dissemination of the health facility WASH construction manual to COWASH regions	# of regions	5		5			CDS	FTAT
<b>Output 1.5 COWASH Phase III new water supply schemes screened for technical, social, environmental &amp; climate risks</b>								
1.5.20 Develop social, environmental & climate risk screening checklist	# of checklists prepared	1	1				ECRWSS	
1.5.21 Conduct annual technical, social, environmental and climate risk management audit on selected facilities in the project regions (constructions and rehabilitations)	# facilities audited	90		40		50	ECRWSS	CMPS, CBS, MES
<b>Output 1.6 Water quality of woreda rural water supply schemes measured</b>								
1.6.26 Organize annual review workshop on CR-WSP performance	# of workshops conducted	2		1		1	ECRWSS	
1.6.27 Conduct annual CR-WSP implementation audit	# of WSPs implemented	7		7			ECRWSS	CMPS, CBS, MES

PLANNED ACTIVITIES AT FEDERAL LEVEL	Unit	Qty	2016-17	2017-18	2018-19	20	Responsible	Collaborators
<b>Outcome 2. Increased community and institutional sanitation and hygiene usage coverage (GTP II), in the target Woredas in 5 Project Regions by 2019</b>								
<b>Output 2.1 Human capacity to implement sanitation and hygiene enhanced</b>								
2.1.15 Conduct training for regional stakeholders on Sanitation Marketing and establishment of MSEs based on the assessments and guideline developed (combined training with O&M)	# of people trained	50		50			GMSES	
2.1.16 Provide technical assistance to the MoH in the finalization of household latrine technological options	# documents	1		1			GMSES	
2.1.17 ToT Training for Regional Experts on Sanitation Transformation guideline	# of people trained	48		48			CDS	LSTC
<b>Output 2.2 Access to improved household and institutional latrines increased</b>								
2.2.35 Develop Sanitation Transformation guideline and get approval from MoH	# of documents developed & approved	1		1			CTA	LSTC
2.2.36 Conduct joint review of the implementation of Sanitation Transformation	# of review workshops conducted	3		1		1	CTA	FTAT
2.2.37 Develop guideline for differently abled people in sanitation (in collaboration with the activity 435)	# of documents developed	1		1			JPO	LSTC
<b>Outcome 3. Increased functionality and sustainability (O&amp;M) of built WASH facilities through improved service delivery in the target Woredas in 5 Project Regions by 2019</b>								
<b>Output 3.1 Water supply schemes rehabilitated</b>								
3.1.25 Prepare criteria for identification of major and minor rehabilitations of the water supplies to be funded by the project	# of documents	1		1			CMP	CDS
<b>Output 3.2 Stakeholders human capacity enhanced for technical O&amp;M of water supply schemes</b>								
3.2.22 Conduct training workshop with regional stakeholders on how to disseminate the O&M strategy and manual to woredas and water supply service providers	# of workshops	5		5			CMPS	LSTC
3.2.23 Conduct ToT training to regional stakeholders in O&M planning, monitoring and performance evaluation	# of trainees	15		15			CMPS	LSTC
<b>Output 3.3 O&amp;M supply chain and maintenance service for water facilities developed</b>								
3.3.24 Conduct experience sharing workshop on O&M supply chain & maintenance development of COWASH regions	# of workshops	2		1		1	CMPS	FTAT
<b>Outcome 4. Women's empowerment, women leadership and inclusion of people with disabilities achieved through WASH related activities in the 5 program Regions by 2019</b>								
<b>Output 4.1 Women-led service providers in the water supply maintenance, spare part supply, sanitation marketing and construction in Selected Woredas established</b>								
4.1.54 Develop woreda selection criteria for O&M and assist regions in the selection (Combined with the sanitation marketing if possible)	# of criteria	1		1			GMSES	FTAT
4.1.55 Identify existing business in selected woredas to take over maintenance and spare part supply service delivery (Combined with the sanitation marketing if possible)	# of businesses identified	6		6			GMSES	CMPS
4.1.56 Identify existing business in selected woredas to take over Sanitation Marketing (Combined with O&M if possible)	# of enterprises selected	7		7			GMSES	
4.1.57 Assessment of the MSE business financing and consumer loan opportunities and options in O&M (Combined with sanitation marketing if possible)	# of assessments	1		1			GMSES	ISTC

PLANNED ACTIVITIES AT FEDERAL LEVEL	Unit	Qty	2016-17				2017-18				2018-19				20	Responsible	Collaborators
4.1.58 Develop mechanism on MSE business financing and consumer loan financing in sanitation marketing (Combined with O&M if possible)	# of guidelines	1			1										GMSES	ISTC	
4.1.59 Develop business training package on Women-led O&M MSEs	# of packages developed	1			1										GMSES	ISTC	
4.1.60 ToT of regional stakeholders on Women-led MSE establishment on O&M	# of people trained	50			50										GMSES	CMPS	
4.1.61 Support MSEs to take over spare parts supply and maintenance services	# of O&M MSEs supported	6			6			6					6		GMSES	CMPS	
4.1.62 Support MoWIE and regional water bureaus to sign MoUs on O&M MSE development	# of MoUs	5			5										CTA	GMSES	
4.1.63 Prepare a short guideline on MSEs processes documentation to be used at the woreda level	# guidelines	1			1										CKMS	GMSES	
4.1.64 Assess the existing status and understanding of sanitation marketing in COWASH regions	# of assessments	1		1											GMSES	CDS	
4.1.65 Assessment of the MSE business financing and consumer loan opportunities and options in sanitation (Combined with O&M in the same woredas and with the same businesses if possible)	# of assessments	1			1										GMSES	ISTC	
4.1.66 Support existing MSE businesses to take over sanitation marketing	# of businesses supported	7			7										GMSES		
4.1.67 Conduct case studies on COWASH supported MSEs	# case studies conducted	5						2	3						GMSES		
4.2. Women’s leadership as WASHCO members in COWASH Phase III woredas enhanced																	
4.2.16 Develop training guideline on Women leadership in WASHCO management	# of guidelines developed	1			1										GMSES	FTAT	
4.2.17 ToT on Women leadership in WASHCO	# of people trained	50				50									GMSES	FTAT	
Output 4.3 Stakeholders' capacity to mainstream gender and disability-in WASH planning and implementation enhanced																	
4.3.23 Finance COWASH regional personnel to participate gender mainstreaming training organized by the Women Affairs Directorate of MoWIE	# of people trained	11			11										CDS	GMSES, CKMS	
4.3.24 Prepare proposal to conduct selective gender auditing related to COWASH water supplies focusing to woreda and grassroot levels	# of proposal prepared	1			1										GMSES	CDS	
4.3.25 Conduct selective gender auditing related to COWASH water supplies	# of report prepared	1					1								GMSES	JPO, CDS	
4.3.26 Identify and select partners in Ethiopia working on disability and potential to assist COWASH in disability mainstreaming	# of partners	1		1											JPO	CDS, GMSES	
4.3.27 Review the Inclusive WASH Activities in the Global South guideline to Ethiopian context and endorse the guideline by the NWSC	# of guidelines reviewed and endorsed	1			1										JPO	GMSES, CDS, LSTC	
4.3.28 ToT Training for regional staff on Inclusive WASH Activities guideline	# of people trained	60			30	30									JPO	GMSES, CDS, LSTC	
4.3.29 Translate the reviewed Inclusive WASH Activities in the Global South guideline into Amharic	# of guidelines translated	1			1										JPO	GMSES, CDS, LSTC	
4.3.30 Assess the implementation of the Inclusive WASH Activity guideline by COWASH regions	# of asesments	1						1							JPO	GMSES, CDS	
4.3.31 Prepare a short brochure on disability inclusivenss (in English language)	# brochures	1			1										JPO	CKM	
4.3.32 Prepare a short brochure on women's empowerment in WASH (in English)	# brochures	1			1										GMSES	COWAS FTAT	

PLANNED ACTIVITIES AT FEDERAL LEVEL	Unit	Qty	2016-17				2017-18				2018-19				20	Responsible	Collaborators
4.3.33 Include disability inclusiveness in the COWASH training materials	# documents	2			2											CDS	CMPS
4.3.34 Prepare a short guideline on MSEs processes documentation	# of guidelines	1			1											GMSES	COWAS FTAT
<b>Outcome 5. Project Implementation effectively managed by Federal FTAT</b>																	
<b>Output 5.1 Capacity of COWASH Phase III stakeholders to implement COWASH Phase III enhanced by the FTAT</b>																	
5.1.1 Develop and implement communication guideline for COWASH by FTAT	# of guidelines implemented	1			1											CKMS	JPO
5.1.2 Develop and implement COWASH knowledge management guideline by FTAT	# of guidelines implemented	1					1									CKMS	FTAT
5.1.3 ToT training of regional people on basic communication skills, photographing & videography	# of people trained	63			63											CKMS	JPO
5.1.4 ToT training of regional people on knowledge management	# of people trained	68					68									CKMS	FTAT
5.1.5 Train SNNPR RSU staff on COWASH Water Points & Latrines Database Management	# of people trained	4	4													MES	CMPS
5.1.6 Conduct training on COWASH Phase III M&E Framework and Monitoring and Planning database to RSU staff	# of people trained	30			30											MES	CBS
5.1.7 Facilitate visitors of COWASH/CMP from abroad	# of visits facilitated	3			1			1				1				CTA	JPO
<b>Output 5.2 COWASH Project lessons and best practices documented and communicated</b>																	
5.2.1 Prepare case stories and disseminate	# of case stories prepared & disseminated	9		1	1	1		1	1	1		1	1	1		CKMS	
5.2.2 Produce films on CMP related issues	# of films produced	2						1				1				CKMS	
5.2.3 Develop annual CMP calendar notebook and disseminate	# of calendar notebook prepared & disseminated	3	1				1				1					CKMS	FTAT
5.2.4 Prepare and disseminate brochures	# of brochures prepared & disseminated	3	1					1			1					CKMS	FTAT
5.2.5 Prepare and disseminate fact sheets	# of fact sheets prepared & disseminated	3				1			1			1				CKMS	FTAT
5.2.6 Prepare CMP roll-ups	# of roll-ups prepared	2			1						1					CKMS	
5.2.7 Prepare and upload WASH related news on CMP Website & facebook	# of news published	12	1	1	1	1	1	1	1	1	1	1	1	1		CKMS	
5.2.8 Prepare and publish CMP related articles in sector related magazines	# of articles published	2			1				1							CKMS	
5.2.9 Participate in international conferences to promote CMP (SWWW2016, 5th RWSN Forum, WEDC)	# of people participated	15	2	7			3				3					CTA	CDS
5.2.10 Participate in major national conferences to promote CMP (WASH MSF, EHS Experience sharing forum, MoWIE review events)	# of conferences	10		1		2		2		2		1		2		CTA	FTAT
5.2.11 Participate in the major national events to promote CMP (March 8, WWD, NHWD, National toilet day,	# of events	9		1	2			1	2			1	2			CTA	FTAT
5.2.12 Carry out MSc research on CMP sustainability	# of researches	1		1													
5.2.13 Disseminate the finding of the CMP PhD research results	# of workshops	1				1											
<b>Output 5.3 M&amp;E and Supportive supervisions conducted</b>																	

PLANNED ACTIVITIES AT FEDERAL LEVEL	Unit	Qty	2016-17				2017-18				2018-19				20	Responsible	Collaborators
5.3.1 Un-official monthly reports, which serve the project quality control by the Quality control team	# of monthly reports	35	2	3	3	3	3	3	3	3	3	3	3	3		FTAT	
5.3.2 Prepare quarterly performance reports	# of quarterly performance reports	10	1	1	1		1	1	1		1	1	1	1		MES	FTAT
5.3.3 Prepare annual performance reports	# of annual performance reports	4	1				1				1			1		MES	FTAT
5.3.4 Prepare COWASH Phase II completion report	# of reports	1		1												CTA	FTAT
5.3.5 Prepare COWASH Phase III inception report	# of completion reports	2		1										1		CTA	FTAT
5.3.6 Conduct quarterly supportive supervision to regions & selected woredas	# of Supervisions conducted	60	5	5	5	5	5	5	5	5	5	5	5	5		All COWASH FTAT	
5.3.7 Conduct high level supportive supervisions with the presence of federal level delegates	# of Supervisions conducted	15			5			5					5			CTA	
5.3.8 Conduct baseline impact data collection in the project woredas	# of baseline surveys	1		1												MES	FTAT & Universities
5.3.9 Conduct end-line impact study in the project woredas	# of endline surveys														1	MES	FTAT & Universities
5.3.10 Facilitate and participate in Regional Annual Review and Planning Workshops	# of workshops	15	5				5				5					MES, CMPS, CDS, GMSSES, CERWSS	CTA
5.3.11 Conduct bi-annual management meetings with FTAT and RSUs	# of review meetings	5			1		1		1		1		1			CTA	CBS, MES, CKMS
5.3.12 Facilitate Mid-Term Review (MTR) of COWASH Phase III & recommendations for the remaining period of Phase III	# of MTR facilitated							1									
5.3.13 Incorporate COWASH activities & indicators in the COWASH Planning & Monitoring Database	# database programs	1		1												MES	LSTC & CTA
5.3.14 Conduct COWASH Phase III launch/inception workshop	# of workshops	1		1												CTA	FTAT
5.3.15 Update COWASH WASH facility Maps	# of updates	3		1				1				1				MES	LTSC, ISTC
<b>Output 5.4 Project Annual Plans prepared and implemented</b>																	
5.4.1 Prepare federal level annual plans	# of annual plans prepared	3	1				1				1					CTA	FTAT
5.4.2 Prepare regional level core plan templates	# of core plan templates	15	5				5				5					CMPS	FTAT
5.4.3 Prepare draft template and unit costs for region, Zone and Woreda level detailed plans	# of planning templates prepared	3	1				1				1					CMPS	FTAT
<b>Output 5.5 Funds transferred</b>																	
5.5.1 Assist regions in the preparation of fund transfer requests for GoF by Finance Bureau	# of fund requests submitted to EoF	45	5	5	5		5	5	5		5	5	5			MES, CMPS, CDS, GMSSES, CERWSS	
5.5.2 Follow-up the approval of fund requests by GoF	# of fund requests accepted by EoF	45	5	5	5		5	5	5		5	5	5			MES, CMPS, CDS, GMSSES, CERWSS	
5.5.3 Follow-up the transfer of requested funds from MFA to project regions	# of fund requests transferred to regions	45		5	5	5		5	5	5		5	5	5		MES, CMPS, CDS, GMSSES, CERWSS	
5.5.4 Prepare consultant monthly fee and reimbursable invoices to MFA	# of invoices submitted to MFA	35	2	3	3	3	3	3	3	3	3	3	3	3		CTA	

PLANNED ACTIVITIES AT FEDERAL LEVEL	Unit	Qty	2016-17				2017-18				2018-19				20	Responsible	Collaborators
5.5.5 Facilitate the project audit organized by the MFA	# of invoices submitted to MFA	35	2	3	3	3	3	3	3	3	3	3	3	3		CTA	
<b>Output 5.6 Management Meetings conducted</b>																	
5.6.1 Facilitate Federal level COWASH Steering Committee Meetings	# of FSC meetings held	6	1		1		1		1		1		1			CTA	FTAT
5.6.2 Facilitate & participate in COWASH Regional Steering Committee meetings	# of meetings held	30					1									CTA	FTAT

#### **Acronyms**

CTA - Chief Technical Advisor  
MES - Monitoring and Evaluation Specialist  
HOC - Home Office Coordinator  
CMPS - Community Managed Project Specialist  
CDS - Capacity Development Specialist  
GMSES - Gender and MSE Specialist  
CERWSS - Climate and Environment Risk and Water Safety Specialist

CKMS - Communication and Knowledge Management Specialist  
FTAT - Federal Technical Assistance Team  
QCU - Quality Control Unit  
LSTC - Local Short Term Consultant  
ISTC - International Short Term Consultant  
JPO - Junior Professional Officer