

## COWASH PHASE III FEDERAL LEVEL OUTCOME-OUTPUT-ACTIVITY WORK PLAN

**Program objective:** Contribute to the achievement of the GTP II targets for WASH sectors in Ethiopia by 2019 by using Community Managed Project (CMP) approach

**Communal water supply target:** 2019: 85% water access with GTP II standard in the program areas

**Improved household latrine target:** 2019: 82%

**Impact: Improved health, women's equal access to and control over WASH management and related entrepreneurship in the program Areas by 2019**

**Indicators:** a) Reduction in under five mortality rate in target woredas, b) Reduction in under 5 diarrhoea incidences in target woredas

PLANNED ACTIVITIES AT FEDERAL LEVEL		Unit	Qty	2016-17	2017-18	2018-19	20	Responsible	Collaborators					
<b>Outcome 1. Increased climate resilient community and institutional water supply coverage (GTP II standards, including water quality) in the target Woredas in 5 program Regions by 2019</b>														
<b>Output 1.1 Human capacity to implement community and institutional water supply enhanced</b>														
1.1.76 Support regions in providing trainings (CMP Management, Appraisal & WASHCO ToT, CR-WSP, Climate & environmental risk screening)	# Trainings supported	75		15	10			15	10					CDS, CMPS, MES, ECRWSS, CTA
1.1.77 Provide ToT training to project regions staff on Social, environmental & climate risk screening checklist	# people trained	30		30										ECRWSS
1.1.78 Finalize and distribute WASHCO handbook to project regions	# regions	5		5										CDS
<b>Output 1.2 New safe and climate resilient community water supply schemes constructed as per GTP II service level</b>														
1.2.76 Conduct assessment on the use of artisan MSE guideline focusing on flatrate application	# assessments	2				1				1				CMPS
1.2.77 Conduct rapid assessment on the high-tech CMP implementation experience in the 5 COWASH regions	# assessments	1	1											CMPS
1.2.78 Disseminate high-tech CMP implementation experience assessment findings to the regions in order to decide actions in the regional steering committees	# workshops	1		1										CMPS
<b>Output 1.3 New safe and climate resilient school water supply schemes constructed</b>														
1.3.41 Provide technical support to the MoE for the finalization and dissemination of the school WASH manuals to COWASH regions	# of regions	5			5									CDS
1.3.42 Conduct assessment on the experience of school WASH and health facility WASH manuals implementation in the selected COWASH woredas	# of assessments	1							1					CDS
1.3.43 Disseminate the school and health WASH manuals assessment findings to the regions in order to improve the manuals and institutional WASH implementation	# workshops	1							1					CDS
<b>Output 1.4 New safe and climate resilient health facility water supply schemes constructed</b>														
1.4.38 Provide technical support to the MoH for the dissemination of the health facility WASH construction manual to COWASH regions	# of regions	5			5									CDS
<b>Output 1.5 COWASH Phase III new water supply schemes screened for technical, social, environmental &amp; climate risks</b>														
1.5.20 Develop social, environmental & climate risk screening checklist	# of checklists prepared	1	1											ECRWSS
1.5.21 Conduct annual technical, social, environmental and climate risk management audit on selected facilities in the project regions (constructions and rehabilitations)	# facilities audited	90			40			50						ECRWSS
<b>Output 1.6 Water quality of woreda rural water supply schemes measured</b>														
1.6.26 Organize annual review workshop on CR-WSP performance	# of workshops conducted	2			1			1						ECRWSS
1.6.27 Conduct annual CR-WSP implementation audit	# of WSPs implemented	7			7									ECRWSS

PLANNED ACTIVITIES AT FEDERAL LEVEL		Unit	Qty	2016-17	2017-18	2018-19	20	Responsible	Collaborators
<b>Outcome 2. Increased community and institutional sanitation and hygiene usage coverage (GTP II), in the target Woredas in 5 Project Regions by 2019</b>									
<b>Output 2.1 Human capacity to implement sanitation and hygiene enhanced</b>									
2.1.15 Conduct training for regional stakeholders on Sanitation Marketing and establishment of MSEs based on the assessments and guideline developed (combined training with O&M)	# of people trained	50		50				GMSES	
2.1.16 Provide technical assistance to the MoH in the finalization of household latrine technological options	# documents	1		1				GMSES	
2.1.17 ToT Training for Regional Experts on Sanitation Transformation guideline	# of people trained	48		48				CDS	LSTC
<b>Output 2.2 Access to improved household and institutional latrines increased</b>									
2.2.35 Develop Sanitation Transformation guideline and get approval from MoH	# of documents developed & approved	1		1				CTA	LSTC
2.2.36 Conduct joint review of the implementation of Sanitation Transformation	# of review workshops conducted	3		1		1		CTA	FTAT
2.2.37 Develop guideline for differently abled people in sanitation (in collaboration with the activity 435)	# of documents developed	1		1				JPO	LSTC
<b>Outcome 3. Increased functionality and sustainability (O&amp;M) of built WASH facilities through improved service delivery in the target Woredas in 5 Project Regions by 2019</b>									
<b>Output 3.1 Water supply schemes rehabilitated</b>									
3.1.25 Prepare criteria for identification of major and minor rehabilitations of the water supplies to be funded by the project	# of documents	1		1				CMP	CDS
<b>Output 3.2 Stakeholders human capacity enhanced for technical O&amp;M of water supply schemes</b>									
3.2.22 Conduct training workshop with regional stakeholders on how to disseminate the O&M strategy and manual to woredas and water supply service providers	# of workshops	5		5				CMPS	LSTC
3.2.23 Conduct ToT training to regional stakeholders in O&M planning, monitoring and performance evaluation	# of trainees	15		15				CMPS	LSTC
<b>Output 3.3 O&amp;M supply chain and maintenance service for water facilities developed</b>									
3.3.24 Conduct experience sharing workshop on O&M supply chain & maintenance development of COWASH regions	# of workshops	2		1		1		CMPS	FTAT
<b>Outcome 4. Women's empowerment, women leadership and inclusion of people with disabilities achieved through WASH related activities in the 5 program Regions by 2019</b>									
<b>Output 4.1 Women-led service providers in the water supply maintenance, spare part supply, sanitation marketing and construction in Selected Woredas established</b>									
4.1.54 Develop woreda selection criteria for O&M and assist regions in the selection (Combined with the sanitation marketing if possible)	# of criteria	1		1				GMSES	FTAT
4.1.55 Identify existing business in selected woredas to take over maintenance and spare part supply service delivery (Combined with the sanitation marketing if possible)	# of businesses identified	6		6				GMSES	CMPS
4.1.56 Identify existing business in selected woredas to take over Sanitation Marketing (Combined with O&M if possible)	# of enterprises selected	7		7				GMSES	
4.1.57 Assessment of the MSE business financing and consumer loan opportunities and options in O&M (Combined with sanitation marketing if possible)	# of assessments	1		1				GMSES	ISTC

PLANNED ACTIVITIES AT FEDERAL LEVEL													Unit	Qty	2016-17			2017-18			2018-19			20	Responsible	Collaborators			
4.1.58 Develop mechanism on MSE business financing and consumer loan financing in sanitation marketing (Combined with O&M if possible)													# of guidelines	1			1											GMSES	ISTC
4.1.59 Develop business training package on Women-led O&M MSEs													# of packages developed	1			1											GMSES	ISTC
4.1.60 ToT of regional stakeholders on Women-led MSE establishment on O&M													# of people trained	50			50											GMSES	CMPS
4.1.61 Support MSEs to take over spare parts supply and maintenance services													# of O&M MSEs supported	6			6			6			6					GMSES	CMPS
4.1.62 Support MoWIE and regional water bureaus to sign MoUs on O&M MSE development													# of MoUs	5			5											CTA	GMSES
4.1.63 Prepare a short guideline on MSEs processes documentation to be used at the woreda level													# guidelines	1			1											CKMS	GMSES
4.1.64 Assess the existing status and understanding of sanitation marketing in COWASH regions													# of assessments	1		1												GMSES	CDS
4.1.65 Assessment of the MSE business financing and consumer loan opportunities and options in sanitation (Combined with O&M in the same woredas and with the same businesses if possible)													# of assessments	1			1											GMSES	ISTC
4.1.66 Support existing MSE businesses to take over sanitation marketing													# of businesses supported	7			7											GMSES	
4.1.67 Conduct case studies on COWASH supported MSEs													# case studies conducted	5						2	3							GMSES	
<b>4.2. Women's leadership as WASHCO members in COWASH Phase III woredas enhanced</b>																													
4.2.16 Develop training guideline on Women leadership in WASHCO management													# of guidelines developed	1			1											GMSES	FTAT
4.2.17 ToT on Women leadership in WASHCO													# of people trained	50			50											GMSES	FTAT
<b>Output 4.3 Stakeholders' capacity to mainstream gender and disability-in WASH planning and implementation enhanced</b>																													
4.3.23 Finance COWASH regional personnel to participate gender mainstreaming training organized by the Women Affairs Directorate of MoWIE													# of people trained	11			11											CDS	GMSES, CKMS
4.3.24 Prepare proposal to conduct selective gender auditing related to COWASH water supplies focusing to woreda and grassroot levels													# of proposal prepared	1			1											GMSES	CDS
4.3.25 Conduct selective gender auditing related to COWASH water supplies													# of report prepared	1						1								GMSES	JPO, CDS
4.3.26 Identify and select partners in Ethiopia working on disability and potential to assist COWASH in disability mainstreaming													# of partners	1		1												JPO	CDS, GMSES
4.3.27 Review the Inclusive WASH Activities in the Global South guideline to Ethiopian context and endorse the guideline by the NWSC													# of guidelines reviewed and endorsed	1			1											JPO	GMSES, CDS, LSTC
4.3.28 ToT Training for regional staff on Inclusive WASH Activities guideline													# of people trained	60			30	30										JPO	GMSES, CDS, LSTC
4.3.29 Translate the reviewed Inclusive WASH Activities in the Global South guideline into Amharic													# of guidelines translated	1			1											JPO	GMSES, CDS, LSTC
4.3.30 Assess the implementation of the Inclusive WASH Activity guideline by COWASH regions													# of asesments	1						1								JPO	GMSES, CDS
4.3.31 Prepare a short brochure on disability inclusivenss (in English language)													# brochures	1			1											JPO	CKM
4.3.32 Prepare a short brochure on women's empowerment in WASH (in English)													# brochures	1			1											GMSES	COWAS FTAT

PLANNED ACTIVITIES AT FEDERAL LEVEL		Unit	Qty	2016-17			2017-18			2018-19			20	Responsible	Collaborators		
4.3.33	Include disability inclusiveness in the COWASH training materials	# documents	2			2								CDS	CMPS		
4.3.34	Prepare a short guideline on MSEs processes documentation	# of guidelines	1			1								GMSES	COWAS FTAT		
<b>Outcome 5. Project Implementation effectively managed by Federal FTAT</b>																	
<b>Output 5.1 Capacity of COWASH Phase III stakeholders to implement COWASH Phase III enhanced by the FTAT</b>																	
5.1.1	Develop and implement communication guideline for COWASH by FTAT	# of guidelines implemented	1			1								CKMS	JPO		
5.1.2	Develop and implement COWASH knowledge management guideline by FTAT	# of guidelines implemented	1					1						CKMS	FTAT		
5.1.3	ToT training of regional people on basic communication skills, photographing & videography	# of people trained	63			63								CKMS	JPO		
5.1.4	ToT training of regional people on knowledge management	# of people trained	68					68						CKMS	FTAT		
5.1.5	Train SNNPR RSU staff on COWASH Water Points & Latrines Database Management	# of people trained	4	4										MES	CMPS		
5.1.6	Conduct training on COWASH Phase III M&E Framework and Monitoring and Planning database to RSU staff	# of people trained	30			30								MES	CBS		
5.1.7	Facilitate visitors of COWASH/CMP from abroad	# of visits facilitated	3			1			1			1		CTA	JPO		
<b>Output 5.2 COWASH Project lessons and best practices documented and communicated</b>																	
5.2.1	Prepare case stories and disseminate	# of case stories prepared & disseminated	9		1	1	1		1	1	1		1	1	1	CKMS	
5.2.2	Produce films on CMP related issues	# of films produced	2						1				1			CKMS	
5.2.3	Develop annual CMP calendar notebook and disseminate	# of calendar notebook prepared & disseminated	3	1				1				1				CKMS	FTAT
5.2.4	Prepare and disseminate brochures	# of brochures prepared & disseminated	3	1					1			1				CKMS	FTAT
5.2.5	Prepare and disseminate fact sheets	# of fact sheets prepared & disseminated	3				1			1			1			CKMS	FTAT
5.2.6	Prepare CMP roll-ups	# of roll-ups prepared	2			1						1				CKMS	
5.2.7	Prepare and upload WASH related news on CMP Website & facebook	# of news published	12	1	1	1	1	1	1	1	1	1	1	1	1	CKMS	
5.2.8	Prepare and publish CMP related articles in sector related magazines	# of articles published	2			1				1						CKMS	
5.2.9	Participate in international conferences to promote CMP (SWWW2016, 5th RWSN Forum, WEDC)	# of people participated	15	2	7			3				3				CTA	CDS
5.2.10	Participate in major national conferences to promote CMP (WASH MSF, EHS Experience sharing forum, MoWIE review events)	# of conferences	10		1		2		2		2		1		2	CTA	FTAT
5.2.11	Participate in the major national events to promote CMP (March 8, WWD, NHWD, National toilet day,	# of events	9		1	2			1	2			1	2		CTA	FTAT
5.2.12	Carry out MSc research on CMP sustainability	# of researches	1		1												
5.2.13	Disseminate the finding of the CMP PhD research results	# of workshops	1				1										
<b>Output 5.3 M&amp;E and Supportive supervisions conducted</b>																	

PLANNED ACTIVITIES AT FEDERAL LEVEL															Unit	Qty	2016-17				2017-18				2018-19				20	Responsible	Collaborators			
5.3.1 Un-official monthly reports, which serve the project quality control by the Quality control team															# of monthly reports	35	2	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	FTAT	
5.3.2 Prepare quarterly performance reports															# of quarterly performance reports	10	1	1	1		1	1	1		1	1	1		1	1	1		MES	FTAT
5.3.3 Prepare annual performance reports															# of annual performance reports	4	1				1				1				1				MES	FTAT
5.3.4 Prepare COWASH Phase II completion report															# of reports	1		1															CTA	FTAT
5.3.5 Prepare COWASH Phase III inception report															# of completion reports	2		1											1				CTA	FTAT
5.3.6 Conduct quarterly supportive supervision to regions & selected woredas															# of Supervisions conducted	60	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	All COWASH FTAT	
5.3.7 Conduct high level supportive supervisions with the presence of federal level delegates															# of Supervisions conducted	15			5				5						5				CTA	
5.3.8 Conduct baseline impact data collection in the project woredas															# of baseline surveys	1			1														MES	FTAT & Universities
5.3.9 Conduct end-line impact study in the project woredas															# of endline surveys														1				MES	FTAT & Universities
5.3.10 Facilitate and participate in Regional Annual Review and Planning Workshops															# of workshops	15	5				5						5						MES, CMPS, CDS, GMSSES, CERWSS	CTA
5.3.11 Conduct bi-annual management meetings with FTAT and RSUs															# of review meetings	5			1		1		1		1		1		1				CTA	CBS, MES, CKMS
5.3.12 Facilitate Mid-Term Review (MTR) of COWASH Phase III & recommendations for the remaining period of Phase III															# of MTR facilitated								1											
5.3.13 Incorporate COWASH activities & indicators in the COWASH Planning & Monitoring Database															# database programs	1		1															MES	LSTC & CTA
5.3.14 Conduct COWASH Phase III launch/inception workshop															# of workshops	1		1															CTA	FTAT
5.3.15 Update COWASH WASH facility Maps															# of updates	3		1					1						1				MES	LTSC, ISTC
<b>Output 5.4 Project Annual Plans prepared and implemented</b>																																		
5.4.1 Prepare federal level annual plans															# of annual plans prepared	3	1				1				1								CTA	FTAT
5.4.2 Prepare regional level core plan templates															# of core plan templates	15	5				5				5								CMPS	FTAT
5.4.3 Prepare draft template and unit costs for region, Zone and Woreda level detailed plans															# of planning templates prepared	3	1				1				1								CMPS	FTAT
<b>Output 5.5 Funds transferred</b>																																		
5.5.1 Assist regions in the preparation of fund transfer requests for GoF by Finance Bureau															# of fund requests submitted to EoF	45	5	5	5		5	5	5		5	5	5						MES, CMPS, CDS, GMSSES, CERWSS	
5.5.2 Follow-up the approval of fund requests by GoF															# of fund requests accepted by EoF	45	5	5	5		5	5	5		5	5	5						MES, CMPS, CDS, GMSSES, CERWSS	
5.5.3 Follow-up the transfer of requested funds from MFA to project regions															# of fund requests transferred to regions	45		5	5	5		5	5	5		5	5	5					MES, CMPS, CDS, GMSSES, CERWSS	
5.5.4 Prepare consultant monthly fee and reimbursable invoices to MFA															# of invoices submitted to MFA	35	2	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	CTA	

PLANNED ACTIVITIES AT FEDERAL LEVEL														Unit	Qty	2016-17				2017-18				2018-19				20	Responsible	Collaborators	
5.5.5 Facilitate the project audit organized by the MFA														# of invoices submitted to MFA	35	2	3	3	3	3	3	3	3	3	3	3	3	3	3	CTA	
<b>Output 5.6 Management Meetings conducted</b>																															
5.6.1 Facilitate Federal level COWASH Steering Committee Meetings														# of FSC meetings held	6	1		1		1		1		1		1		CTA	FTAT		
5.6.2 Facilitate & participate in COWASH Regional Steering Committee meetings														# of meetings held	30					1							CTA	FTAT			

**Acronyms**

CTA - Chief Technical Advisor  
 MES - Monitoring and Evaluation Specialist  
 HOC - Home Office Coordinator  
 CMPS - Community Managed Project Specialist  
 CDS - Capacity Development Specialist  
 GMSES - Gender and MSE Specialist  
 CERWSS - Climate and Environment Risk and Water Safety Specialist

CKMS - Communication and Knowledge Management Specialist  
 FTAT - Federal Technical Assistance Team  
 QCU - Quality Control Unit  
 LSTC - Local Short Term Consultant  
 ISTC - International Short Term Consultant  
 JPO - Junior Professional Officer