

Memorandum of Understanding

Signed Among

Bureau of Water Resources,
Bureau of Health, Bureau of Finance and Economy
Development
And Bureau of Education

On

Integrated Implementation of Water Supply,
Sanitation and Hygiene (WASH) Program
in SNNPR



April, 2014
(2006EC)
HAWASSA



ACRONYMS

ARM	Annual Review Meeting
BCC	Behavior Change Communication
CSO	Civil Society Organization
GTP	Growth and Transformation Plan
H & S	Hygiene & Sanitation
HSEP	Health Service Health Extension Program
HSDP	Health Sector Development Program
IEC	Information, Education, Communication
JRM	Joint Review Meeting
JTR	Joint Technical Review
MDG	Millennium Development Goal
MoU	Memorandum of Understanding
MoWIE	Ministry of Water, Irrigation & Energy
NGO	Non Governmental Organization
PIM	Program implementation Manual
PoA	Plan of Action
PTA	Parent Teachers Association
RMSF	Regional Multi Stakeholder Forum
RWCO	Regional WaSH Coordination Office
RWSC	Regional WaSH Steering Committee
RWTT	Regional WaSH Technical Team
SDPRP	Sustainable Development and Poverty Reduction Program
ToR	Terms of Reference
UAP	Universal Access Plan
UN	United Nations
WaSH	Water Supply, Sanitation and Hygiene
WMU	WaSH Management Unit
WIF	WaSH Implementation Framework
WWCO	Woreda WaSH Coordination Office
WWT	Woreda WaSH Team
ZWT	Zone WaSH Team



DEFINITION OF TERMS

Emergencies: Are calamities that may be caused by natural and/or man-made and that requires the joint interventions of the parties in whole or in part.

Fund: Financial assistance derived/obtained/from partners in the form of loan sub-loan and grant.

Hygiene education is a planned and systematic attempt to provide information to enable people to take action to prevent water and sanitation related illnesses and to maximize the benefits of improved water and sanitation facilities.

Hygiene Promotion: is an activity that encourages bringing about behavioral change in individual or group in promotion of health and prevention of diseases.

Improved Sanitation and Hygiene is the process where people transform themselves to demand, develop and sustain a hygienic and healthy environment for themselves by erecting barriers to prevent the transmission of diseases primarily deriving from faecal contamination.

Institutions: are organizations such as schools, health facilities, churches, Mosques and others.

Integration of WaSH: shall mean provision of safe drinking water, sustainable sanitation facilities and hygiene promotion as one package to individuals, groups or institutions to make a maximum use and benefit of the service.

Partners: shall mean any Bi- or multi lateral, UN organizations Civic Societies and the private sectors that undertake WaSH program as their major functions and provide financially, logistically support and knowledge transfer for the advancement of the WaSH.

Party shall mean the organization that has agreed and entered as a signatory to the implementation of this MoU.

Program shall mean the package that contains the provision of safe and adequate water supply, provision of safe sanitary facilities and the promotion of improved hygiene behavior.

Safe Drinking Water: means water that meets WHO guidelines for drinking and domestic use

Sanitary facilities are those amenities such as toilets, safe solid and liquid waste disposal sites, and structures and supplies that help to maintain good personal hygiene to contain human waste and domestic waste.

Stakeholder shall mean any organization that shall have direct or indirect influence or participation or contribution or involvement for the implementation of this MoU in the regions. Some of the prominent ones are identified in this MoU.

Water Supply generally implies development and supply of safe and adequate water needed for human consumption i.e. for drinking, domestic and hygienic uses and for other uses such as for livestock, industrial and municipal purposes.

Water Supply Scheme: schemes constructed with different technologies such as hand dug well, shallow bore holes, deep boreholes, springs and etc... which produce safe drinking water on spot of or away from the source.

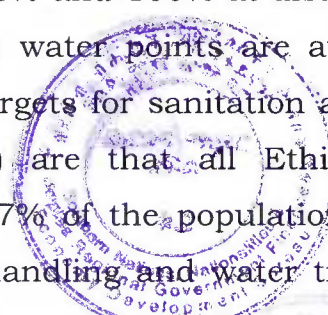


1. Introduction and Purpose

The Regional Government of SNNPR is committed to fulfilling Target of the Millennium Development Goals, which is reducing by 50% the proportion of the population with access to water and sanitation by the year 2015, thereby improving the overall health and socio-economic condition and the quality of life of the population, especially children and women that is cascaded from the federal government of Ethiopia.

The provision of safe and adequate water supply & basic sanitation for the population has far reaching effects on health, productivity, quality of life, and at large to reduce poverty and ensure sustainable socio-economic development. As Ethiopia has a vision to reach the level of middle-income countries by the year 2025, provision of these basic necessities as early as possible for the whole population in addition to improving health of the population has a synergetic effect to enhancing the socioeconomic development of the country to achieve its vision.

Accordingly, the south region has set more ambitious targets of reaching 100% coverage by the year 2007EFY (2015) in providing access to water supply for rural and urban dwellers and basic sanitation facilities for all population in the region which is now incorporated in GTP. In the GTP, targets for access to safe water supply are 98% and 100% at distances of 1.5km and 0.5km radiuses from where certain water points are available for rural and urban areas, respectively. The targets for sanitation and hygiene set out in the Universal Access Plan (UAP) are that all Ethiopians will have access to basic sanitation, while 77% of the population practice hand washing at critical times, safe water handling and water treatment at home, and that 80% of communities in the country achieve open defecation free (ODF) status.



For a long period of time, provision of water supply & sanitation services and hygiene promotion for the people was undertaken under the responsibility of different ministries/ bureaus in uncoordinated manner. However, through time it became clear that the interventions in WaSH will have more effective impact on the health of the beneficiaries when provided as integrated than separate.

Hence, in order to facilitate the integrated implementation of WaSH, the four concerned line bureaus, i.e the Bureau of Water resources (BoWR), Bureau of Health (BoH), Bureau of Education (BoE) and Bureau of Finance & Economic Development (BoFED) signed MoU in December 2010 which has served until now as the base for coordinated implementation of WaSH in the region.

However, since the signing of the MoU many changes have been taken place in the region/ country in terms of the organizational structure and service delivery of the government sectors & commitment of financiers for the sub-sector to align & harmonize their support. Hence, for the MoU to take into account all these changes and address the drawbacks it has, the signatory parties agreed to revise the MoU taking into consideration the above mentioned and other developments in the region and the country as well.

Generally, the purpose of this MoU is to bring the main partners of the WaSH sectors: BoWR, BoH, BoFED, and BoE together to facilitate their cooperation in joint planning, implementation and monitoring of water supply, sanitation and hygiene education (WaSH) in communities, schools and health institutions thereby accelerating access to both amenities and hygiene education toward the achievement of the GTP and MDGs.

In signing this MoU the parties commit themselves to work together in a spirit of cooperation at regional level, and to support and empower Woredas, towns and zones government agencies to fulfill their roles and responsibilities and so achieve regional objectives through decentralized service provision.

2. Rationale for the Revision of the Former MoU

The rationale for the revision of the MoU includes but not limited to the following:

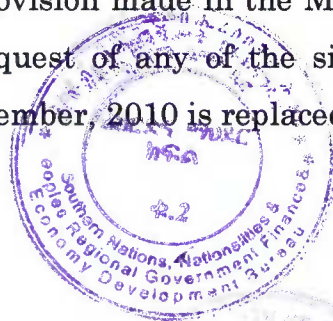
- ✦ Universal Access Plan(UAP) for water supply and sanitation;
- ✦ The new National Growth & Transformation Plan in which the UAP water and sanitation are included as sections is in place;
- ✦ Sanitation and hygiene strategy and protocol are developed as a basic implementation documents in sanitation & hygiene, which is endorsed as National Hygiene & Sanitation Strategic Action Plan(SAP)
- ✦ The shift of fund flow by the major donors from channel 2 to channel 1b has enhanced the role of regional BoFED in implementation of the WaSH program;
- ✦ National as well as Regional Multi-stakeholders Forum(MSF) and Joint Technical Review (JTR) are streamlined into the government activities;
- ✦ Urban Health extension program and health development army structure are launched;
- ✦ Need for involvement of the private sector in the WaSH program increased;
- ✦ Inclusion of zonal administration structure into the WaSH program organizational set up;

(a)The following gaps and problems were observed in the previous MoU during implementation:-

- ✦ The activities of the RWSC were not incorporated into the official strategic plan of the respective bureaus;
- ✦ Regional WaSH Coordination Office is not formally established and financed;

- ✦ Integration of hygiene and sanitation with water supply was not given due attention by all actors;
- ✦ Areas of collaborations were not sufficiently elaborated;
- ✦ No clear mechanism was put in place to make the signatory parties accountable for the timely implementation of the agreed MoU;
- ✦ The MoU was not properly exploited to serve as an instruments to achieve the WaSH objectives of the PAESDEP;
- ✦ Zones and Kebeles were bypassed in the WaSH structures and MoU was not virtually well known by woreda implementers;
- ✦ Urban WaSH was not addressed properly;
- ✦ Although included in the MoU, donors and CSOs were not actively involved in the WaSH Management;
- ✦ Professional associations and the private sector organizations were not incorporated into the MoU
- ✦ Cross cutting issues that have substantive impact on WaSH such as environmental issues, HIV/AIDS and gender issues were not properly addressed or mainstreamed;
- ✦ Except at BoWR, PMU was not established and discharge its function in all regional bureaus.

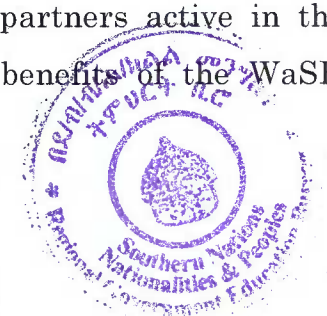
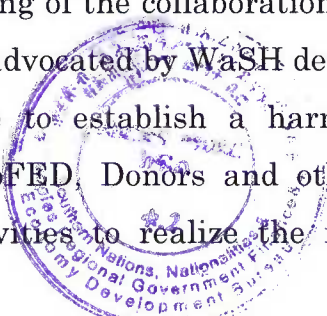
(b) In line with the provision made in the MoU (Section 7) the revision can be made upon the request of any of the signatory parties. Accordingly, the MoU signed in December, 2010 is replaced with this document



3. Rationale for Integration of Water, Sanitation and Hygiene

- ✦ Recognizing safe water supply, hygiene and sanitation are key components in the reduction of high morbidity , disability and mortality rates among the public in general, women and children in particular;
- ✦ Cognizant that access to clean water and improved sanitation is basic right of all individuals and a base for the achievement of the MDG targets;
- ✦ Recognizing that provision of safe water , improved sanitation and hygiene education has far reaching health benefit , when provided as integrated rather than separately;
- ✦ Recognizing the contribution of WaSH to MDG in reduction of poverty, empowering women, increased access to universal education, reducing infant and child mortality rate , combating major communicable diseases, and environmental sustainability is immense;
- ✦ Understanding access to integrated water supply and sanitation has a clear benefit for women and girls with an increase in enrollment and in school attendance/ retention/ by saving time and energy to both;
- ✦ Considering the sustaining of the collaboration/ integration among WaSH sector bureaus has been advocated by WaSH development partners.

There is now a strong desire to establish a harmonious working modality between BoWR, BoH, BoE, BoFED, Donors and other partners active in the implementation of WaSH activities to realize the full benefits of the WaSH program.

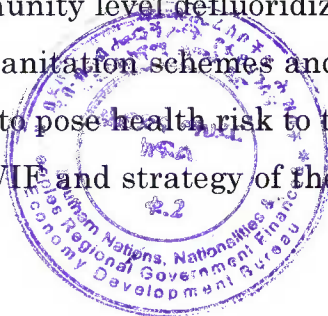


4. Major Areas of Cooperation

Recognizing the importance of the sector, the parties have agreed to work closely in areas of water supply, sanitation and hygiene at communities and institutions level to:-

- ✦ Regularly follow progress to ensure if the WaSH program is moving in line with the new National GTP and is contributing its share to other MDGs in general and MDG 2 , MDG 4, MDG 5 and MDG 7 in particular;
- ✦ Joint preparation of integrated short and long term WaSH plans, with a vision of one plan, one budget and one reporting principle of the WaSH program;
- ✦ Ensure that communities, health facilities and primary schools are beneficiaries of the WaSH funded programs;
- ✦ Advocate, prepare proposals for increased funding of WaSH programs at regional, national and international forums;
- ✦ Ensure the WaSH funded program by partners is fairly distributed among/ between relationships with WaSH sectors;
- ✦ Establish strong relationships with WaSH partners (bilateral donors, multilateral donors, CSOs, private sector organizations, etc) and encourage their full involvement to support in achieving GTP WaSH targets;
- ✦ Incorporate WaSH in school curriculum/ or as part of school activities and WaSH clubs that are formed in all schools;
- ✦ Monitor and ensure that funds appropriated for the WaSH program are transferred on time, utilized for the intended purpose only and liquidated on time;
- ✦ Monitor and ensure progress reports are produced and forwarded to the concerned authorities on time;
- ✦ Exchanging of information and acting together before, during and after emergencies;
- ✦ Jointly mobilize resources during emergencies that have public health significance;

- ✦ Support the establishment of WaSH civic organizations and forums;
- ✦ Establishing Regional WaSH Technical Team/Committee comprising of WaSH relevant core processes from each WaSH bureaus and follow their accomplishments;
- ✦ Ensure WaSH structures are established and made functional in all administrative levels;
- ✦ Jointly organize and attend annual regional MSF meetings, regional, national international conferences and follow the progress and recommendations given;
- ✦ Jointly organize events that have high health impact such as "World Water Day, World Toilet Day, Hand Washing Day, Hygiene & Sanitation Festival" etc;
- ✦ Jointly undertake and support operational research that has a high impact on the WaSH sector;
- ✦ Undertake updating of WaSH inventories in communities, schools and Health institutions on a regular and continuous bases;
- ✦ Ensure water for drinking and domestic use meets WHO drinking water guidelines and jointly or separately undertake water quality surveillance and exchange information on the outcomes. In line with meeting WHO drinking water guidelines ensure jointly that affordable and replicable household and community level defluoridization techniques are in place;
- ✦ Ensure water and sanitation schemes and facilities are properly designed and constructed not to pose health risk to the consumers;
- ✦ Ensure the WaSH WIP and strategy of the country is properly followed by all WaSH players.



5. Administrative and Technical Arrangements

To effectively and efficiently manage and administer the WaSH program, it will have the following administrative and technical arrangements

5.1. Organizational Structure

- 5.1.1. Regional WaSH Steering Committee.
- 5.1.2. Regional WaSH Technical Team.
- 5.1.3. Regional WaSH Coordination Office.
- 5.1.4. WaSH Management Unit at each sector bureau.

5.2 . Members of Regional WaSH Steering Committee

- 1. Head Bureau of Water Resources ----- Chairperson
- 2. Head Bureau of Health ----- V/Chairperson
- 3. Head Bureau of Finance & Economic Development ----- Member
- 4. Head Bureau of Education ----- Member
- 5. Water Supply & Scheme Administration Core Process Owner from BoWR/ -----
----- Secretary
- 6. Invited Representative Bureau TVET
- 7. Invited Representative Pastoral Affair Bureau
- 8. Invited Representative of Donors/NGOs/CSOs working on WaSH
- 9. Invited Representative of Private Sector/ Professional Associations/
Educational Higher Institution

5.3. Duties and Responsibilities of Regional WASH Steering Committee (RWSC)

- ↓ The RWSC shall incorporate the steering committees into official planned strategic activities of the respective at the outset so that the activities will be given priority.
- ↓ The BPR and BSC of the sectors shall also incorporate the SC activities as strategic activities of the sectors;

- ✦ Review and endorse consolidated annual WaSH program plan;
- ✦ Review and approve annual budget of RWCO proposed by WaSH Technical Team;
- ✦ Approve funds allocated from partners for Sector Bureaus, Zones, Woredas and Town Administrations;
- ✦ Ensure fund allocation to sectors for WaSH implementation is based on agreed modalities /arrangements/ sector plan action with partners;
- ✦ Oversee the proper functioning of M&E and MIS of WaSH program;
- ✦ Provide overall guidance and directions of the program implementation
- ✦ Ensure the establishment and proper function of WaSH structures at all levels;
- ✦ Advocate the MoU to the council of regional cabinets and zonal administration in order to get recognition and support for the same;
- ✦ Promote and support Zones Town Administration and Woredas to have their own WaSH MoU
- ✦ Give decisions on matters related to WaSH submitted by RWCO/ RWTT;
- ✦ Represent the region in national and international WaSH forums, advocate for WaSH funding and monitor/ track the change on most important Global commitments;
- ✦ Conduct meetings every quarter. When deemed necessary one of the bureaus could propose to convene an urgent extraordinary meeting;
- ✦ Ensure annual regional & national MSF is conducted and follow the implantation of the undertakings;
- ✦ Any other duties and responsibilities that will be identified in the course of time by RWSC

Meetings

- The steering committee shall convene meetings every quarter. When deemed necessary one of the signatory party could propose to convene urgent meeting;
- Decisions made by the steering committee are based on consensus.

5.4. Regional WaSH Technical Team

Members of the regional WaSH Technical Team comprise appropriate representatives/ WaSH related Core Process Owners assigned by their respective bureaus. Representative of the BoWR is designated as chairperson and coordinator of the WaSH coordination office will serve as a secretary of the committee. The technical team is directly accountable to the regional WaSH steering committee.

5.4.1. Duties and Responsibilities of Regional WaSH Technical Team

- ✦ Facilitate inter-sectors/ bureaus communication and cooperation;
- ✦ Prepare and submit strategic and annual plan for RWSC approval;
- ✦ Implement strategic decisions and directions made by RWSC;
- ✦ Liaise with donors and seek program support;
- ✦ Ensure financial disbursement is made based on decisions of RWSC;
- ✦ Ensure WaSH structures are established and maintained at all level;
- ✦ Regularly monitor the implementation of the program, provide guidance and report to the RWSC;
- ✦ Design program for experience sharing within and outside of the country;
- ✦ Staff, equip, support and supervise the RWCO
- ✦ Establish and assign responsibilities to task groups as may be required;
- ✦ Design and manage the regional MSF and other review meetings and follow up the implementation of the undertakings
- ✦ Ensure PoA of funded programs of respective bureaus, zonal and woreda administrations is submitted timely;
- ✦ Follow transfer and settlement of fund to and from zones and woredas is made timely;
- ✦ Review the consolidated regional WaSH quarterly, semi-annual and annual reports and submit to the RWSC;
- ✦ Communicate discussions and decision made by steering committee to their respective bureau and follow their implementation;

- ✦ Prepare agenda of steering committee meetings in consultation with RWSC chairman, and forward the agenda to all members ahead of scheduled meetings;
- ✦ Execute any relevant assignment given by the steering committee;
- ✦ Conduct regular meeting every month and unscheduled/ emergency/ meetings when necessary;
- ✦ In addition to traditional funding partners, search and engage new funding organizations.

5.5. Regional WaSH Coordination Office

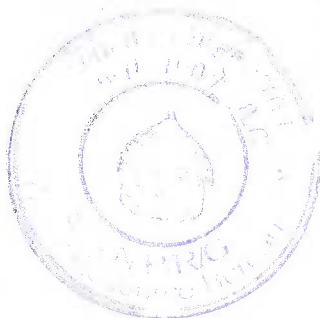
Members are regional WaSH bureau's PMU's focal persons supported with technical experts recruited by the BoWR;

The coordination office will be accountable to the RWTT;

5.5.1. Duties and Responsibilities of Regional WaSH Coordination Office;

- ✦ Ensure that the policies, plans, strategies and decisions of the RWSC and RWTT are effectively communicated at all level;
- ✦ Support the establishment of WaSH Coordination Office in all zones , woredas and towns and ensure its proper functioning;
- ✦ Identify and address need for program-wide manuals and guidelines;
- ✦ Promote and facilitate regional networks among WaSH actors;
- ✦ Provide continuous support to zones, woreda and towns WaSH sectors offices and coordination offices in planning and implementation of WaSH programs;
- ✦ Assist zones, towns & woredas in drafting finalizing and implementation of their own MoU in the context of them;
- ✦ Consolidate regional WaSH biannual and annual physical and financial reports and submit to technical team.
- ✦ Make recommendations to the RWTT on implementation arrangement and strategies based on analysis of M&E reports and other data;

- ✦ Make follow-ups of timely cash transfer & liquidation of WaSH program at all level;
- ✦ Conduct regular field visit to monitor the activities of WaSH programs and give feed backs to sector bureaus;
- ✦ In collaboration with development partners organize JTR, RMSF and other meeting;
- ✦ Ensure woredas, zones and towns have consolidated one WaSH plan;
- ✦ Organize and call meetings of zonal, town and woreda Coordination Office staffs & WaSH focal persons of respective sectors of zones, towns and woredas;
- ✦ Prepare and update different reporting and compiling formats;
- ✦ Facilitate experience sharing within and outside the region;
- ✦ Prepare agenda for national WaSH Technical Team;
- ✦ Maintain Regional WaSH management system and records;
- ✦ Assign champions that follow up the piloting and ultimate implementation of supply chain models in the region for ensuring sustainable and reliable WaSH service;
- ✦ Assign a focal person that liaises with NGOs;



6. Undertakings By Each WaSH Sector Bureau

- ✦ Assign appropriate official to the regional technical team;
- ✦ Establish WPMU and designate WaSH focal person to liaise between WPMU and RWCO
- ✦ Implement decisions made by steering committee and technical team in their respective bureaus and provide status feed back;
- ✦ Evaluate the WaSH performance status of respective bureau in their regular sector performance evaluation and provide feedback to WaSH technical team and steering committee;
- ✦ Closely monitor evaluate and support regions in WaSH planning, implementation and reporting;
- ✦ Incorporate WaSH in the regular individuals performance evaluation system;
- ✦ Prepare own PoA, quarter, semi-annual and annual physical and financial report at a regional level and submit to regional WaSH Coordination Office;
- ✦ Advice and assist respective bureaus in the establishment of WaSH structures at zonal and woreda level



7. Specific Responsibilities of Sector Bureaus in Planning and Implementing the WaSH Program

Each bureau shall establish its WaSH Program Management Unit. The size structure and composition of each of the units will vary from bureau to bureau depending on the magnitude and nature of the particular bureau's input to the WaSH Program. The units will be housed in the respective bureaus.

Maintaining the duties and responsibilities of bureaus vested on them by the regional parliament, major areas of WaSH related service designated for sector bureaus are but not limited to:-

7.1 Bureau of Water Resources

- ✦ BoWR shall provide office with adequate space, office furniture, office supplies, and other facilities to Regional WaSH Coordination Office. In the future, this arrangement may be changed based on the decision of the Steering Committee;
- ✦ Provision of safe and adequate drinking water for human consumption and domestic use from source to distribution for communities, schools, health facilities and other institutions;
- ✦ In line with the national standards, provide region specific standard designs for water supply schemes (which include dug wells, springs, ponds, dams and river diversions, reservoirs, drilling of shallow and deep bore holes, subsurface dams, rain water harvesting schemes, treatment plants, pumping stations, distributions systems, motor houses, water points etc.) and guide their constructions against the national and regional established standards.
- ✦ In partnership with relevant sectors, prepare region specific standard designs for on-site sanitation facilities and check their proper application.

- ✦ In collaboration with MoWIE and other stakeholders like donors, prepare water quality maps of the region and conduct regional groundwater zoning for protection of groundwater sources from contamination
- ✦ Ensure that all regional water supply development schemes include water pollution protection measures.
- ✦ Undertake water quality monitoring before construction and supply to the public.
- ✦ Plays lead role in establishing, strengthening and regulating supply chain system that enables the sustained use of WaSH facilities;
- ✦ Give trainings on WaSH to ZWT, Urban Water Board and WWT and through its appropriate structure to WaSHCOs, teachers and other staffs, PTA;
- ✦ Ensure that regional WMU has been strengthened and fully capacitated so as to furnish its functions
- ✦ Ensure that regional WMUs, ZWT, woredsa sector offices and town water boards have the directions, information systems, skills and resources necessary to carry out their WaSH mandate and achieve expected program results;
- ✦ Ensures that the WaSH -related inputs and activities in the sector are effectively implemented and integrated into the WaSH program at all level;
- ✦ Contributes to the preparation of consolidated regional WaSH plans and budgets;
- ✦ Ensures that program activities, strategies and results are monitored evaluated and reported within the WaSH framework and systems;
- ✦ Assists the woredas, zones and towns identify their program gaps and management deficits and provides them with the technical assistance of the capacity development they require;
- ✦ Builds linkage with and among the woredas, zones and towns sharing information, progress reports and best practices;
- ✦ Demonstrates and fosters the integration and harmonization of the WaSH program.

7.2. Bureau of Health

- ✦ Conduct training on water quality monitoring and surveillance, hygiene promotion, community –led approaches and other WaSH issues.
- ✦ Facilitate provision of water supply and sanitation facilities in health institutions at all levels;
- ✦ Support school Wash Program
- ✦ Introduce appropriate sanitation technologies for on site and off site use.
- ✦ Monitor water quality for consumption before and after the scheme is commissioned off on time.
- ✦ Support health offices of woredas, zones and towns and make follow –ups on program implementation and appropriate fund utilization;
- ✦ Ensure that woreda sector offices, zone sector departments and town water boards have the directions, information, systems, skills and resources necessary to carry out their WaSH mandate and achieve expected program results;
- ✦ Ensures that the WaSH related inputs and activities in the sector are effectively implemented and integrated into the WaSH program at all levels;
- ✦ Contributes to the preparation of consolidated regional, zonal, woreda and town WaSH plans and budgets;
- ✦ Ensures that program activities, strategies and results are monitored evaluated and reported within the WaSH framework and systems;
- ✦ Assists, woredas, towns and zones to identify their program gaps and management deficits and provides them with the technical assistance or the capacity development they require;
- ✦ Builds linkages with and among the woredas, towns and zones sector offices sharing information, progress reports and best practices;
- ✦ Demonstrates and fosters the integration and harmonization of the WaSH program.
- ✦ Make available appropriate designs and guidelines for the construction of sanitary facilities (toilets, placenta pit, urinals, septic tanks, waste disposal pits, waste incinerators etc.)

- ✦ By engaging its health professionals take the lead on the promotion of water and sanitation related hygiene behaviors such as hand washing, safe disposal of faeces and waste waters and sanitary handling and treatment of water at house hold level including protection of water sources.

7.3 Bureau of Education

- ✦ Ensure water and sanitation schemes and facilities are provided in schools;
- ✦ Support the establishment of WaSH clubs in all schools;
- ✦ Incorporate WaSH in school curriculum/or activities;
- ✦ Through its appropriate lower structure facilitate for the provision of WaSH training to teachers, PTA and WaSH club;
- ✦ Submit PoA and quarterly biannual and annual fund utilization and performance report of the BoE to WaSH Coordination Office on time;
- ✦ In collaboration with the health sector mobilize school communities in popularizing hygiene and sanitation in their respective communities. (Roll of woreda Education Office);
- ✦ Ensure that zonal and woreda sector offices and Town water Boards have the directions, information, systems, skills and resources necessary to carry out their WaSH mandate and achieve expected program results;
- ✦ Ensures that the WaSH related inputs and activities of their respective zones, woredas and towns are effectively implemented and integrated into the WaSH program at all levels;
- ✦ Contributes to the preparation of consolidated regional, zonal, woreda and town plans and budgets;
- ✦ Ensures that program activities, strategies and results are monitored, evaluated and reported within the WaSH framework and systems;
- ✦ Assists the woredas, towns and zones to identify their program gaps and management deficits and provides them with the technical assistance or the capacity development they require;
- ✦ Builds linkages with and among the woreda, town and zone sector offices information, progress reports and best practices;

- ✦ Demonstrates and fosters the integration and harmonization of the WaSH program.

7.4. Bureau of Finance and Economic Development

- ✦ Oversees the WaSH GTP implementation
- ✦ Communicate with WaSH sector bureaus on WaSH fund programs and provide periodical update on WaSH fund disbursement and settlement;
- ✦ Ensure that fund transferred to regional sector bureaus, woredas, zones and towns are based on PoA approved by the steering committee;
- ✦ Ensure to make replenishment request to MoFED regularly basis based on forecasted expenditure and disburse funds to implementing agencies up on receipt of funds.
- ✦ Ensure that all implementing agencies have submitted the quarterly (IFR) and annual financial report timely.
- ✦ To track budget control BoFED has to ensure financial report from woredas, zones and towns is disaggregated for water supply and, hygiene and sanitation;
- ✦ Ensure the auditing of program account, assign auditor, follow up the auditing and work on audit findings to amend weakness noted.
- ✦ Disseminate the audit report to all stakeholders
- ✦ Ensures that program activities, strategies and results are monitored, evaluated and reported within the WASH framework and systems;
- ✦ Assists the regional sector bureaus, woredas, towns and zones to identify their financial management gaps and provides them with the technical assistance or the capacity development they require;
- ✦ Builds linkages with and among the woredas, towns zones, regional sector bureaus-sharing information, progress reports and best practices.
- ✦ Demonstrates and fosters the integration and harmonization of the WaSH program.

- ✦ Train all WaSH Sector Regional, Zonal, Town and Woreda financial specialists and experts/ officers in different financial and procurement management and modalities.
- ✦ Strengthen financial/auditing units at all levels



8. Accountability

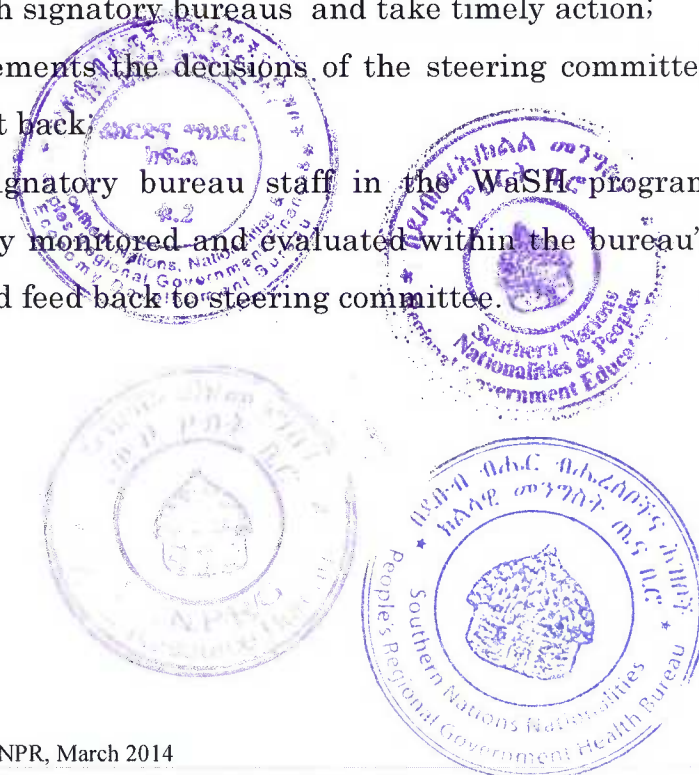
The signatories of this MoU well understood that:

- ✦ The integrations of interventions in safe water supply, sanitation and hygiene as integrated at the same geographical location/ communities has significant health benefit and maximum contribution for the socio-economic development of the region/ country.
- ✦ The overall essence of the WaSH integration through MoU is to be benefit from the above mentioned advantages;
- ✦ The above mentioned WaSH integration is ensured through integrated planning, financing, implementation, monitoring and reporting of the WaSH program (one plan, one budget and one report).

Thus the signatories have committed themselves to ensure that their respective sectors and staffs assigned to the WaSH program are effectively working in One WaSH program and discharge their responsibilities set in this MoU;

Accordingly, the accountability of the signatory institutions and their staffs assigned and execute the program as per this MoU will be regularly monitored;

- Each signatory bureaus are accountable to the program steering committee and technical team with respect to bureaus responsibility of the program;
- The program SC and TT periodically evaluate the performance of the program, contributions of each signatory bureaus and take timely action;
- Each signatory bureau implements the decisions of the steering committee and technical team and report back;
- The performance of each signatory bureau staff in the WaSH program management will be regularly monitored and evaluated within the bureau's regular evaluation system and feed back to steering committee.



9. Application of the MoU

The MoU will be applicable in all WaSH programs executed by BoWR, BoH, BoE and BoFED in whole or in part at regional level.

This MoU shall serve as a framework of partnership for the period starting April 2014 (2006 EC) and can be revised, amended upon request of any signatory party.

This MoU may be ceased/ revoked/ when only all signatory parties agree to do so.

INWITNESS WHEREOF, the Executive heads of the Bureaus have signed and sealed below

On behalf of the Bureau of Water

Resources **ተስፋይ ሃገሩ አባይ**

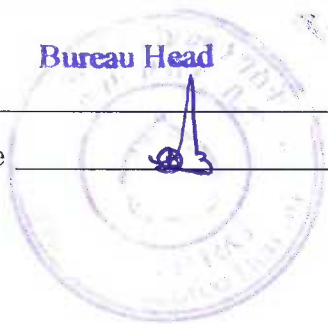
Name **Tesfaye Yigazu Keikay**

Bureau Head

Position _____

Signature _____

Seal _____



On behalf of the Bureau of Health

Name **ክፍለ ገ/ማሪያም ወ/ሰንበት**

በምርሰ መስተዳድር ማዕረግ

የጤና ቢሮ ኃላፊ

Position _____

Signature _____

Seal _____



On behalf of the Bureau of Education

Name _____

Position _____

Signature _____

Seal _____



On behalf of the Bureau of Finance & Economic Development

Name _____

Position _____

Signature _____

Seal _____

